

Diverse Supplier Intake Form FAQs

Does my business qualify as a diverse-owned business for Foodbuy?

- To qualify as a diverse-owned business, your company must be certified by an approved certifying organization as diverse by having at least 51% owned and controlled by a woman, ethnic minority, veteran, LGBT person, or person with disabilities.
 - Certifying organizations include from the National Minority Supplier Development Council (NMSDC), the Women's Business Enterprise National Council (WBENC), National LGBT Chamber of Commerce (NGLCC), DisabilityIN, National Veteran Business Development Council (NVBDC) as well as state and local certifications.

How do I become a Diverse Supplier for Foodbuy?

- Follow these two steps to begin the process
 - Get certified as a diverse-owned business
 - Register via Foodbuy's Supplier Intake Form

Does completing this form ensure that Foodbuy/Compass will do business with me or designate me as a preferred or approved supplier?

- No. Completing a Supplier Intake Form is not a guarantee of business nor does it qualify your business as a preferred/approved supplier. The Supplier Diversity Team serves as a bridge between diverse suppliers and Foodbuy/Compass Procurement. After a company completes its form, procurement can review the supplier's information and determine if there is a potential match for appropriate opportunities.

Is there a cost for completing this form?

- No. There is no cost for registering as a diverse supplier. However, typically, there are costs related to becoming certified. For additional information on becoming certified, please contact one of the certifying agencies.
 - Certifying organizations include the National Minority Supplier Development Council (NMSDC), the Women's Business Enterprise National Council (WBENC), National LGBT Chamber of Commerce (NGLCC), DisabilityIN, National Veteran Business Development Council (NVBDC) as well as state and local certifications.

How does the Foodbuy Supplier Diversity Team help diverse suppliers potentially do business with Foodbuy/Compass?

We promote diversity growth in Foodbuy's supplier base through the following process:

- Work with sourcing to identify upcoming procurement opportunities.
- Identify qualified, diverse suppliers to participate in upcoming procurement opportunities.
- Screen identified diverse suppliers to determine whether a match exists between suppliers' capabilities and business requirements.
- Refer the identified suppliers to sourcing to be included in the request for information (RFI) process.
- Based on the information received, sourcing will then review and make a decision to include you in the request for proposal (RFP) process. This process will allow you to view in detail the scope of the project and submit a bid.

Does my business need to have a relationship with a foodservice distributor to work with Foodbuy/Compass?

- Varies by category

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What are my chances of being selected as a vendor?

- We're committed to the inclusion of diverse businesses. Your chances of being awarded business depend on your company's offerings and how it aligns with our business needs and opportunities.

Is the Supplier Diversity Team responsible for making purchasing decisions?

- No, we are not responsible for diverse supplier purchasing decisions across the organization. Rather, the Supplier Diversity Team facilitates introductions between diverse suppliers and Foodbuy category & sourcing managers. The more aware our purchasers are of the valuable services diverse suppliers provide, the more likely they are to use them.

Why use the Supplier Registration link instead of contacting the buyer or a member?

- Our registration process, including the Diverse Supplier Intake Form, was designed by Foodbuy's Supplier Diversity Team in conjunction with Category & Sourcing departments. The Diverse Supplier Intake Form provides all of the necessary information needed in order to determine if there may be a matching opportunity for your company.

I'm a certified diverse-owned business and I've registered via Foodbuy's Supplier Intake Form portal. What's next?

- We review all completed Supplier Intake Forms on a quarterly basis. We then contact internal stakeholders (e.g., Foodbuy Sourcing and Category teams) to evaluate potential opportunities. This process can vary between 3-4 months. If you haven't received a response within 12 weeks of submitting the Supplier Intake Form, please contact the Supplier Diversity Team for a status update.

How can I get in touch with Foodbuy's Supplier Diversity team?

- Email supplierdiversity@foodbuy.com. Our team monitors that inbox and will respond to you as soon as we are able.

I've registered but have not been contacted. Did you receive my profile?

- If you completed your registration, you should have received a confirmation email from the portal. If so, we have received your profile and will review it and contact you if opportunities for your business arise.

Will I receive communication if my offering is not a current fit?

- The Supplier Diversity team will communicate if there is not an immediate category and/or sourcing opportunity. However, your information will remain in our directory and your product will continue to be considered as needs arise.

How do I contact the decision-maker to demonstrate the benefits of my product?

- The Supplier Diversity Team acts as a liaison between you and procurement. If your application was rejected, procurement has determined that there is no need for the product. However, if the Supplier Diversity Team feels that you have a compelling reason to re-approach the procurement team and submit additional information for consideration, we will do so.